

ACEC Retirement Trust

5801 Trotter Lane

West Bloomfield, MI 48322-1636

Attn: Bruce McFarland, Executive Director

Re: ACEC Retirement Trust Plan Sponsor Fiduciary Training

Dear Bruce:

All plan sponsors participating in the ACEC Retirement Trust (“Trust”) are required to review and understand their fiduciary responsibilities under the Trust. To ensure compliance with applicable rules, the Trustees need documentation of acknowledgement and completion of plan sponsors’ fiduciary training. To receive credit for training, please print this letter on your plan sponsor letterhead, complete all relevant information and then date and sign this letter. Once completed and executed, scan this letter and email it to Bruce McFarland at bruce.mcfarland@acecrt.com for recording and filing.

By my signature below, I certify that I have received and reviewed the **2013 Annual Plan Sponsor Fiduciary Training** for the ACEC Retirement Trust. I also certify that I comprehend and acknowledge my responsibilities as a fiduciary under the Trust with respect to the plan for which I serve as a fiduciary.

(Please print information except for signature)

Name of Plan Sponsor Representative

Representative Title

Company Name

Signature of Plan Sponsor Representative

Email Address of Representative

Date